

Sutherland Dianella Primary School P & C Association Inc.

**MEETING AGENDA**

Date & Time:

7-9 pm Monday 6<sup>th</sup> February

Venue: SDPS School Library



1. Welcome and Apologies:	No apologies to date
2. Confirmation of minutes:	Meeting minutes from Monday 14 <sup>th</sup> November 2016
3. Matters & Actions arising from previous minutes:	<ul style="list-style-type: none"> <li>• <b>ACTION:</b> please encourage parents to drop colour run flour into the classes or at admin in sealed zip lock bags.</li> <li>• <b>ACTION:</b> Hayley and Rosie to finish Canteen code of conduct and have ready for next year.</li> <li>• <b>ACTION:</b> finalise P&amp;C donation letter for circulation on 2017</li> <li>• <b>ACTION:</b> Following AGM next year, the tentative fundraising dates for 2017 must be confirmed by the new P&amp;C.</li> </ul>
4. Correspondence In and Out:	TBC on the night
5. Principals Report:	Jenn Allsop
6. Canteen Update:	<p>Rosie Faraone</p> <ul style="list-style-type: none"> <li>• Discuss class volunteer lists and rotation of block canteen rosters</li> </ul>
7. Treasures Report:	Stuart McPharlin
8. Uniform Shop update:	Leisa Steel
9. School Board update:	N/A – no meeting to date
10. General Business:	<ul style="list-style-type: none"> <li>• <b>Annual fundraising calendar and in particular Term 1 Fundraisers</b> - review calendar and agree on fundraisers and those people responsible for each</li> <li>• <b>P&amp;C resource for 2017</b> - Voluntary contributions letter, P&amp;C positions, Canteen Code of Conduct,</li> <li>• <b>Any Other Business</b></li> </ul>
11. Next Meeting:	Set AGM and next meeting date – March 2017
12. Meeting Closed	