



Minutes of Meeting 6 February 2017

<p>1. Opening meeting time</p>	<p>Meeting opened at 7:05pm</p>
<p>2. Welcome and apologies</p>	<p>Present: Jenn Allsop, Maddie Ward-Dickson ,Hayley Lethlean, Madeleine Ward-Dickson, Rosie Faraone, Susan Goodman, Kelly Ngatai, Leisa Steel, Stuart McFarlene, Natalie Thompson, Dean Tollis, Adrian Heil, Natalie Wray, Christa Fung, Anjum Iqbal, Sam Hastings-Fernace, Susan Goodman Noted Apologies: Georgia Johnson, Tania Dean, Corinne McPharlin</p>
<p>3. Confirmation of minutes from previous meeting</p>	<p>Minutes from the previous meeting circulated in advance and presented to the committee for approval. Moved: Maddie Ward-Dickson Seconded: Leisa Steel</p>
<p>4. Correspondence In and Out</p>	<p>A Spring Villas 3 day Stay in Denmark was offered by Dominic Yule and family – noted with great thanks the generosity of the Yule family.</p>
<p>5. Matters arising from previous minutes</p>	<ul style="list-style-type: none"> • ACTION: please encourage parents to drop colour run flour into the classes or at admin in sealed zip lock bags. – achieved • ACTION: Hayley and Rosie to finish Canteen code of conduct and have ready for next year – has been drafted but not complete. ACTION: Hayley to finalise code of conduct and send to Jenn and Rosie ASAP • ACTION: finalise P&C donation letter for circulation on 2017 – achieved • ACTION: Following AGM next year, the tentative fundraising dates for 2017 must be confirmed by the new P&C – achieved for action at this meeting - AGM date selected at 13th March 2017. ACTION: Hayley to circulate AGM date and documents to all
<p>6. Principals report presented by Jenn Allsop</p>	<p>Welcome to new parents at the meeting. Reminder to all parents to use the App/Push notification to keep up to date with what is happening. 340 students – Parent reps for each class.</p> <p>School Fundraising priorities:</p> <ul style="list-style-type: none"> • Jenn discussed the first priority is to do upgrades to the kindy/early year play space and to put in a Bike track. Noted that this would cost approximately \$8000 but the school may fund half. • Noted all the equipment in the early years area is in need of replacement as it is in poor condition. • Stage 2 & 3 of junior nature playground is an aim • Reading books <p>Formally noted that the P&C have already committed \$2500 of this year’s funds towards the installation of the dryers & soap dispensers. ACTION: Hayley to follow up with Bronwyn regarding the purchase of the dryers as an immediate priority and liaise with the school to have them installed.</p> <p>Rangers are out and about in the kiss & drive and ongoing concerns about the respect and applications of the ruling in this area. Jenn welcomed any Parent Helpers from 3:05 pm would be appreciated.</p>



	<p>ACTION: If you can help marshal at Kiss & Drive, please contact Jenn Jenn noted that 27th Feb is the first Board meeting for 2017.</p>
7. Canteen Report presented by Rosie Faraone	Rosie noted that she still required canteen helpers and that a minimum of 5 were required. The roll out of the new canteen rosters per class will start this term and we are hoping to get better numbers.
8. Treasurers report presented by Stuart McPharlin	<p>SDPS P&C Association Funds: \$\$3,794.92 SDPS P&C Canteen Funds: \$608.00 SDPS P&C Canteen LSL: \$141.13 SDPS P&C Building Fund: \$133.44 SDPS P&C Uniform Shop: \$11,682.93 SDPS P&C Cash Reserve: \$58.94 SDPS P&C Canteen Debit Card: \$892.96</p> <p>Noted that from the November meeting the balance had gone from \$5,872.89 to \$17,312.23. This did however include a number of invoices due to the uniform shop.</p>
9. Uniform shop report by Leisa Steele	<p>Leisa noted that next week there is a new order coming through and many purchases had been taking place. Leisa noted to give due consideration to the possibility of having pockets inside jackets. Lots of kids and parents had been saying the same. Noted that the team are still looking for uniform shop volunteers from 8 – 8:45am on a Friday morning. ACTION: if you are interested to help please contact Leisa via email Leisa: leisa.steel@gmail.com Leisa noted the significant hours spent in the uniform shop. Jenn confirmed that it is a big job and that when Leisa steps down at the end of the year we have a big gap. It was discussed a better option was to get an alternate supplier where the products are also available online. Agreed this may be a better option. Noted the need to for the room in the administration. ACTION: Jenn & Leisa to meet with supplier and come back to the P&C with suggestions and costings.</p>
10. School Board report presented by Hayley Lethlean	Noted there had not been a Board meeting to date and the next meeting was on the 27 th February.
1. General Business	<ul style="list-style-type: none"> • Annual Fundraising for 2017 – agreed the full calendar is to be approved by the next committee after the AGM • Sundowner 24th Feb – Maddy and Kelly happy to organise this event. Event will run from 5-8 pm. Hayley noted too late to get liquor license approval at this stage and as such would not be licensed. All agreed. Hayley noted that Susan Goodman’s husband was willing to be a DJ. Agreed to sell the glow sticks. The raffle will be sold at \$2 per ticket or \$5 for three tickets. Again thanks to Dominic for the offer of the prize. ACTION: Create a poster and start promoting around the school. ACTION: Rosie to get volunteers to help on the night. • State election is 11th March – Thanks to Natalie for organising and coordinating the event. There will be a Sausage sizzle sale and Cake stall sale and a coffee van is coming too.



	<p>ACTION: Natalie to liaise with Rosie re ordering some stuff and boxes for cakes.</p> <ul style="list-style-type: none">• Quiz night - currently on calendar for term 1 however all agreed we require more time to organise this. Consideration to move it to Term 2 perhaps in June – this to be confirmed. Discussed possibly holding this at the Dianella Athletics centre on Morley Drive.• P&C resources for 2017 –Consideration was given to adding a few extra positions to the P&C to assist with workload.• Voluntary contribution letter - The document was discussed as being an opportunity for fundraise to ease the burden. Premise of letter is that the less you fundraise and contribute the more you pay as a large lump sum figure. <p>ACTION: Hayley to circulate the letter and seek feedback from everyone and then send out to community once everyone in agreement.</p>
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Meeting closed at 9:00pm

Next meeting: 12th March 2017